



BUCKSKIN SANITARY DISTRICT

P O Box 5398
Parker, AZ 85344

Board of Directors:

Shelly Rohde Gary Hansen Gary Svider William Risen Robert Troxler

Pursuant to Arizona Revised Statute §38-431.02, notice is hereby given to the members of the Buckskin Sanitary District Board of Directors, and to the general public, that the Buckskin Sanitary Board of Directors will hold a **Regular Meeting**, open to the public, on **Tuesday, February 9, 2010, at 6:30 p.m.** at the Boat Safety Building Meeting Room, located at 8484 Riverside Drive, Parker, Arizona.

AGENDA

OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Tuesday, February 9, 2010 at 6:30 p.m.

Boat Safety Building, 8484 Riverside Dr., PARKER, ARIZONA

1. Call to Order.
2. Presentation by Steve Jackson on the 2010 Wastewater Conference
3. Project Report from Pooled Resources
4. Call to the Public

CONSENT AGENDA

5. a). Approval of Minutes dated 1/19/10 Regular Meeting, 1/19/10 Worksession, 2/2/10 Worksession, and 2/2/10 Special Meeting.

b). Approval of Accounts Payable dated 1/16/10 – 2/8/10

4. COMMITTEE REPORT

- a). ADEQ- Report and clarifications on ADEQ discussions
- b). Heinfeld & Meech – Report on Forensic Audit and training
- c). Negotiations on Office Space at 8840 Riverside Dr. Parker, AZ 85344 and other locations

REGULAR AGENDA (Discussion and possible action on the following items):

5. (Action Item) Approve/Disapprove continuing to use Heinfeld & Meech to complete issues in the office, not to exceed \$700 for two full days.

Phone: (928) 667-7197 * Fax: (928) 667-1697 *

Web: www.buckskinsanitarydistrict.org

An Equal Opportunity Employer and Provider

6. (Action Item) Approve/Disapprove purchasing the following software programs needed to have the office staff begin maintaining the web site, upgrade to Quickbooks Pro 2010 and purchasing the Adobe Acrobat 9 program to create PDF files. All programs combined not to exceed \$500.
7. (Discussion/Possible Action) Discussions with ADOT regarding the possibility of re-negotiation of the IGA for the ADOT/Holiday Harbor Project or withdrawing from the ADOT IGA agreement and submittal of a withdrawal letter to ADOT.
8. (Discussion/Possible Action) Approve/Disapprove to prepare and send letter of transmittal to terminate the contract with Triguna Israel of Principle Engineering regarding the ADOT/Holiday Harbor contract.
9. (Action Item) Authorize a change order with Wagner Construction to relocate an estimated 310 lateral lids in the dirt areas to 12" below road elevation at a rate not to exceed \$35.00 per lid based on actual field quantities estimated at \$10,850.
10. (Action Item) Discussion and possible action for rescinding the award of contract for the ponds project and direction to re-bid the ADEQ components of this work.
11. (Discussion/Possible Action) Approve/Disapprove to extend a contract with Pooled Resources for additional services.
12. (Action Item) Discussion and modification in the Personnel Manual on medical insurance benefit start date for full time employees. The personnel manual does not have any stipulation. Consider 30 days from start of employment or after the initial probationary period.
13. (Action Item) Modification of Holiday schedule as stated in Personnel Manual.
14. (Action Item) Discussion and possible action on entering into a lease with David Plunkett Realty for office space located at 8832 Riverside Dr. Ste #4.

Convene into Executive Session

EXECUTIVE SESSION

15. The Board will meet in Executive Session pursuant to the provisions of A.R.S. 38-431.03(A)(4), for discussion and consultation with the attorneys for the District in order to consider it's position and instruct its attorneys regarding the Districts position in the Sandpiper litigation, the approved settlement agreement and/or in further settlement discussions to avoid further litigation.
Also A.R.S. 38-431.03 (A)(1) for discussion and consultation of employment of a District Manager, including the terms and conditions of employment.
16. (Action Item) Approve/Disapprove making an offer to the second choice candidate for District Manager.

Open Comment

Next Regular Meeting will be Tuesday, March 16, 2010.

17. Adjournment

Posted by: _____

REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03 (A)(1), §38-431.03(A)(2), §38-431.03(A)(3), AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF DIRECTORS OF BUCKSKIN SANITATION AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BUCKSKIN SANITATION DISTRICT OFFICE AT (928)667-7197 WITHIN TWENTY-FOUR (24) HOURS OF MEETING. This notice is posted Buckskin Sanitary District Office

NOTE: The items set forth may be addressed by the Board in any order. A copy of the agenda background material provided to the Board Members, with the exception of material related to possible executive sessions, is available for public inspection at the District Office at the address noted above.